

The Maryland-National Capital Park and Planning Commission

Class Code: 941

Grade: N15 (S15)

CLASS TITLE: CAMP HEALTH SUPERVISOR

CHARACTERISTICS OF THE CLASS:

Provides responsible health services for a Commission operated camp in compliance with Code of Maryland Regulations (COMAR). Develops and implements a written health program that is approved annually by the State. Inspects health records and documents. Maintains all health records, logs and reports concerning camp participants and workers in a secure and confidential manner in compliance with State and Commission regulations. Develops, plans, and delivers health related training as required. Travels to various locations. Responds, notifies appropriate management, and participates in resolving concerns pertaining to camp participants. Performs other duties as assigned.

EXAMPLE OF DUTIES THAT ARE CHARACTERISTIC OF THE CLASS:

Visits day camps and playgrounds as required. Completes a site review for each site visited. Obtains camper and staff health information and maintains files in a confidential manner. Administers first aid and responds to health emergencies and accidents as required. Disseminates information to staff working with campers having specific health issues and be available for consultation during camp hours. Notifies parents, guardians, or the designee when a camper is observed to be injured or ill. Maintains camp health log for all injuries, illnesses, medication errors, and reportable diseases and conditions. Participates in the implementation of Youth Camp Standards. Reports any violations immediately to supervisor and assists in correcting any violations. Reports health situation in accordance with COMAR regulations. Maintains clean and safe program site. Responsible for any administrative task associated with health duties and responsibilities. Participates in any training as required.

PREFERRED EXPERIENCE:

- a) Pediatric experience.
- b) Proven success in working with children and young adults with medical conditions, special needs, and/or disabilities.

MINIMUM QUALIFICATIONS:

- a) High School Diploma or GED.
- b) Licensed by the State of Maryland as a physician, certified nurse practitioner, or registered nurse.
- c) First Aid, CPR and AED Certifications.
- d) Valid driver's license in accordance with Commission policy.

NOTE: Hiring is dependent upon successfully passing background investigation.