

The Maryland-National Capital Park and Planning Commission

CLASS TITLE: Lifeguard
Class Code: 901

EEO Category: Paraprofessional

Grade: AQ4

Date: 12/30/22

Characteristics of the Class:

Maintains surveillance of patrons while in water. Be at designated station before patrons enter the pool and remain until all patrons exit the pool area. Responsible for ensuring the safety of facility patrons by preventing emergencies. Advises of and enforces all rules and regulations of M-NCPPC and facility. Implements preventive lifeguarding measures. Responds to emergencies accordingly and implements appropriate water rescue, CPR/AED, and First Aid procedures. Provides excellent customer service. Participates in maintenance and cleaning of pool as required. Participates in required trainings and meetings. Obtains and maintains all required certifications. Performs other duties as assigned.

Examples of Important Duties:

1. Enforces all rules and regulations as they relate to pool safety and security.
2. Responds to emergencies and non-emergencies. Implements appropriate water rescue, CPR/AED, and First Aid procedures.
3. Provides excellent customer service to patrons by responding to customer requirements, expectations and needs.
4. Maintains cleanliness of pool, surrounding area, and facilities.
5. Inspects and completes daily opening and closing duties; reports any unsafe conditions or equipment to the supervisor.
6. Completes all required records and reports (i.e., supplies, unsafe conditions, incidents, etc.).
7. Participates in all required staff trainings (in-service) and meetings.
8. Advises supervisor of any anticipated absences and secures substitute through approved process for any scheduled hours/shifts that cannot be worked.
9. Performs other duties as assigned which relate to the safe and secure operation of a public swimming pool.

Knowledge, Skills, and Abilities:

- A. Thorough knowledge of and skill in applying lifeguarding surveillance, water rescue, American Red Cross CPR/AED for the Professional Rescuer, and American Red Cross First Aid skills.
- B. Knowledge and understanding of facility characteristics, rules, policies, and procedures.
- C. Possess excellent communication and interpersonal skills.
- D. Leadership/decision-making skills (patron adherence to rules, weather conditions, safety).
- E. Ability to act responsibly with a high attention to safety.
- F. Ability to respond appropriately to emergency and non-emergency situations.
- G. Ability to work indoors and outdoors in most weather conditions with exposure to sunlight and extreme temperatures.
- H. Ability to stand, walk and/or sit for prolonged periods of time with exposure to cold water.

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Minimum Qualifications (MQs):

1. 15 years of age.
2. Valid American Red Cross Lifeguarding Certification, American Red Cross CPR/AED for the Professional Rescuer Certification, American Red Cross First Aid Certification, and any other required certifications.
3. Successful completion of aquatics pre-employment skills assessment.
4. Pass background investigation.
5. Meet all required COVID-19 vaccination requirement(s).

Working Conditions:

Works both indoor and outdoor settings with exposure to sunlight and extreme temperatures as well as occasionally to inclement weather. Handles multiple tasks in a fast-paced work environment. Requires standing, walking and/or sitting for prolonged periods of time. Work schedule includes evenings, weekdays, weekends, and holidays.