TITLE: Tree Worker/Climber Leader		GRADE: 18	DATE: 8/5/2020
SERIES: Building and Grounds Maint	CODE: 2544	EEO: Service and Maint	FLSA: Non-Exempt

Class Definition:

Under general supervision, leads skilled, hazardous tree maintenance work and Tree Worker/ Climbers, involving considerable responsibility, complexity and variety. Provides leadership and onsite direction over tree maintenance crew on a regular basis (more than 50% of the time). Operates aerial lift trucks and climbs trees to perform difficult and dangerous tree maintenance work. Inspects for and identifies hazardous trees and limbs. Removes hazards, diseased, dead and unwanted trees and tree limbs from woods, parks, and other areas owned by the Commission. Performs tree maintenance on the ground when tree climbing is not required. May be asked to provide on-call service to respond to hazard tree emergencies. Work has important impact on the safe and timely completion of work assignments. Applies knowledge of standards and specialized equipment used in tree trimming and removal, tree maintenance techniques and related safety precaution practices and local tree species and related diseases. Determines procedures and standards to solve a range of common or recurring problems. Interacts with people inside and outside the work unit to exchange routine and non-routine information. Performs other duties, as assigned.

Assignments are made in terms of ongoing functional responsibilities and requirements of specific assignments. The incumbent plans and carries out the work in conformance with established policies and procedures and accepted practices, resolves commonly encountered work problems and deviations by selecting and applying the appropriate guideline(s), keeps the supervisor informed and brings procedural exceptions to the supervisor's attention for guidance or resolution. The work is expected to be accurate, timely and consistent with guidelines – the incumbent is held responsible for results; work is evaluated in terms of quality, quantity, timeliness, teamwork, customer service and other factors.

Examples of Important Duties:

- 1. Provides leadership and coordination of Tree Climber/Maintenance Workers and related crew members. Sets priorities for work and crew assignments; reports crew activity and work progress to supervisor. Assists in training of staff; provides limited supervision to crew including making suggestions for approval of time cards, leave requests and performance improvement. May draft various reports (e.g., accidents, injuries, equipment damage) for supervisor.
- 2. Receives work orders. Inspects work sites; decides best ways to handle each tree (e.g., cut from ground, use aerial lift truck, or climb tree). Plans, assigns, and schedules work and directs activities of ground crew (e.g. tree climbers, equipment operators, park/general maintenance workers); issues and secures tools and equipment. Directs crew to ensure safe and timely completion of work assignments; keeps records of jobs completed.
- 3. Leads and performs tree work from aerial lift trucks; positions buckets and sets outriggers. Operates hydraulic buckets, chain saws, and ropes to cut down difficult trees (e.g., trees near wires or over buildings) particularly when trees are not safe to climb.

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- 4. Ensures that trees are climbed in accordance with safety requirements (e.g. American National Standards Institute (ANSI)) using saddle, ropes, climbing hooks, safety lanyards and other specialized safety equipment.
- 5. Leads the removal or lowering of trees and limbs utilizing ropes, pulleys, lowering devices and other specialized equipment; ensures that chain saws and other specialized equipment is operated in accordance with approved standards to fell and trim unwanted, diseased, hazardous or dead trees from ground level.
- 6. Leads the clearance of fallen trees and brush debris from roads, trails, creeks, bike paths and buildings; utilizes manual and motorized tools for cleanup and removal.
- 7. Leads inspections of trees for hazards, safety and health in accordance to guidelines; identifies and applies corrective course of action. Oversees the mixture and application of soil fertilizers and amendments; and soil aeration. Ensures that braces and wires are attached to support trees with weak structural systems; installs and inspects lightning protection, bracing and cabling supports in accordance with industry standards.
- 8. Maintains safety compliance; ensures equipment is inspected before each climb and equipment is properly secured and accounted for before leaving work sites. Ensures crew wear hardhat, ear and eye protection, leg chaps, and other appropriate gear when equipment is operated and/or materials moved; keeps and maintains work records of accidents and injuries, complies with legal reporting requirements.
- 9. Interacts with general public; meets with citizens to discuss complaints regarding Commission trees. Leads crew in correcting problems or recommending appropriate actions to supervisor; determines property lines as necessary.
- 10. Ensures that tools and machinery are cleaned and maintained, and necessary adjustments, repairs and routine preventive maintenance is completed on equipment (e.g., chain saws, chipping machine); makes recommendations regarding equipment purchasing. Keeps records of vehicle and equipment maintenance.
- 11. Drives trucks, often with trailers, to carry crew and equipment to work sites. Ensures that routine maintenance is provided and confirms that vehicles and equipment are taken to garage for major maintenance and repairs.

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Important Worker Characteristics:

A. Knowledge of: (1) Commission organization, policies, and procedures*; (2) standards (e.g. Maryland Occupational Safety and Health (MOSH) and Occupational Safety and Health Administration (OSHA), American National Standards Institute (ANSI)) and specialized equipment used in tree trimming and removal; (3) First Aid and CPR*; (4) tree maintenance techniques and related safety precaution practices; and (5) local tree species and related diseases.

*Typically acquired or fully developed primarily after employment in this job class.

- B. Knowledge of, and skill in assigning or reviewing tasks, setting the pace, and otherwise assisting the supervisor by performing group leader work or ability to rapidly acquire knowledge and skill set.
- C. Considerable skill in operation of: (1) vehicles requiring CDL license; (2) aerial lift trucks, chain saws, chipping machines, hand tools, two-way radios, and other tree service equipment; (3) appropriate office equipment, including personal computer with applicable software.
- D. Ability to: (1) lead a crew to accomplish work objectives; (2) use simple arithmetic; (3) read routine reports and instructions; (4) write routine reports; and (5) obtain CPR and First Aide Certification.
- E. Skill in problem solving to select, organize and logically process relevant information (verbal, numerical or abstract) to solve a problem. Examples include applying a system of procedures and principles to solve practical problems; inspecting trees for hazards, safety, and health in accordance to guidelines; identifies and applies corrective course of action.
- F. Skill in communication to understand verbal and written information (including facts, descriptions and ideas) and to express such information verbally so that others will understand.
- G. Interpersonal skills to interact effectively with business contacts in a businesslike, customer service-oriented manner; this includes skill in establishing and maintaining effective working relationships and working as a member of a team.

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Minimum Qualifications (MQs):

- 1. High school diploma or Certificate of General Educational Development (GED).
- 2. Three (3) years of tree maintenance and tree climbing.
- 3. An equivalent combination of education and experience may be substituted, which together total 3 years.
- 4. Valid Commercial Driver's License (CDL) with appropriate endorsements at time of employment and in accordance with both State and Commission rules and regulations. Driver's license must be unencumbered by restrictions, revocations, suspensions, or points that could limit the employee's ability to drive Commission vehicles or perform driving duties required by the position of assignment.
- 5. Pass Commission medical examination.

Working Conditions:

Primarily works outdoors. Requires exposure to adverse weather conditions, noise, vibration, dust, and hazardous materials while working at considerable heights. Hazardous conditions exist due to exposure to power tools, power lines, wild animals, stinging insects, poison ivy, oak or sumac, and dead and dangerous trees and limbs. Incumbents in this class must frequently: remain in a stationary position, balance and pull while removing trees, operate vehicles, tools and equipment, ascend and descend ladders and trees, position self to complete manual work, move equipment, tools and supplies weighing over 100 pounds. Overtime and emergency on-call time may be required.