

The Maryland-National Capital Park and Planning Commission

TITLE: Painter III GRADE: 20 DATE: 5/30/2019
SERIES: Building Trades CODE: 2445 EEO: Skilled Craft FLSA: Non-Exempt

Class Definition:

Under direction, leads, coordinates, and monitors the work of other Painters. Additionally, may direct, lead, coordinate and monitor the work of Trades Apprentices and Park/General Maintenance Workers who support skilled trades workers to perform the full range of skilled painting work of the highest complexity and variety. Responsibilities involve leading work efforts to perform painting and maintenance of Commission buildings, structures, and property. Applies extensive knowledge of standard painting practices and methods and lead paint practices. Performs various types of analyses and makes the full range of calculations. Interacts with people inside and outside the organization to exchange information, coordinate, instruct, guide, advise and obtain agreement or compliance or achieve other desired actions. Performs other duties, as assigned.

Work is assigned in terms of functions, priorities, requirements of specific assignments, known or suspected problems. The incumbent independently plans and carries out the work in conformance with these parameters, established policies, procedures and accepted practices of the field of work, and resolves commonly encountered problems by selecting and applying, or adapting and adjusting, the applicable guides. The incumbent is to keep the supervisor informed and to seek assistance only for highly complex or sensitive matters. Work is expected to meet objectives highly effectively – the incumbent is held responsible for results; work is evaluated in terms of quality, quantity, timeliness, teamwork, customer service and such other factors as use of skill and ingenuity in overcoming technical and non-technical problems.

Examples of Important Duties:

1. Plans crew projects; receives and completes work orders for painting projects; works with supervisors and project managers to determine appropriate color and type of coating, equipment, materials, and methods to plan and lay out work assignments. Maintains safe and secure work sites; identifies and corrects safety hazards.
2. Plans, assigns, and checks work of other Painters, Trades Apprentices, and Park/General Maintenance Workers who support skilled trades workers; coordinates activities with other trade crews and contractors. Inspects all work and keeps projects on schedule; provides training and technical assistance on assignments.
3. Performs difficult painting and wall covering work to maintain or build new Commission structures, parking lots, paths, wood play structures, wood decks and other unique structures such as historical buildings. Uses a variety of manual and power painting tools to perform major painting projects; prepares areas prior for painting. Tints, tones, matches, blends and mixes coating materials to match colors or blend additives; ensures coating finish meets match, texture, decorative, thickness, and level requirements. Performs glazing; applies putty and caulking to seal cracks; analyzes, repairs or replaces failed paint and finish products. Determines unique construction design and materials necessary for historic structures to maintain compliance with guidelines.

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4. Performs as primary evaluator and provides guidance for assigned personnel; assists Trade Shop Supervisors with performance evaluations, personnel forms and documents as prescribed by regulations and enforces Commission rules, regulations, and policies. Manages shop projects in absence of Trades Shop Supervisor.
5. Prepares and reviews informal bid proposals; prepares material requisitions and estimates of tools, equipment, supplies, and materials required to complete assignments. Inspects structures, and property to detect problems or code violations and ensures compliance with local and national codes; evaluates options brought forward by other painters to determine appropriate course of action and prepare estimates.
6. Coordinates preventive maintenance and inspects Commission buildings, structures, and property for damage and necessary repairs to detect problems.
7. Completes required administrative paperwork and recordkeeping; maintains electronic repair records information system. Maintains crew and project schedules and records of materials used, task completed, accidents and injuries.
8. Assigns and maintains inventory of power equipment, tools, safety equipment, and vehicles assigned to crew. Obtains quotes, makes purchases and checks invoices to ensure materials are received and delivered.
9. Drives motor vehicles to carry workers and haul tools, equipment, materials, and supplies to job sites; loads and unloads trucks of tools, equipment, supplies, and materials. Sets up tools and equipment for safe operation at work sites; provides routine maintenance of vehicles and equipment. Takes assigned vehicles to garage for maintenance and repairs.
10. Ensures safe and efficient work practices are followed, checks job sites for potential hazards; applies safe and effective methods for machine operation, maintenance and storage. Uses protective clothing and gear; performs critical Americans with Disabilities Act (ADA) compliance work to remove barriers and to maintain compliance.
11. Attends training to increase knowledge, awareness and safety.
12. Complies with Commission's practices regarding recycling and disposal.

Important Worker Characteristics:

- A. Extensive knowledge of: (1) standard painting practices and methods; (2) Maryland Occupational Safety and Health (MOSH) and Occupational Safety and Health Administration (OSHA), fire, and building codes; (3) Commission policies and procedures*; (4) hazardous materials; (5) lead paint practices; and (6) confined spaces.

**Typically acquired or fully developed primarily after employment in this job class.*

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- B. Skill in operation of: (1) painting hand and power tools; (2) motor vehicles; (3) appropriate office equipment including personal computers and applicable software; and (4) light construction equipment (e.g., aerial lift, scaffold).
- C. Ability to: (1) calculate fractions, decimals, and percentages; (2) complete work orders and other work-related paperwork; (3) estimate time and materials; (4) lead skilled painting work with minimal supervision; and (5) obtain cardiopulmonary resuscitation (CPR) and first aid certifications.
- D. Skill in problem solving to select, organize and logically process relevant information (verbal, numerical or abstract) to solve a problem. Examples include understanding and applying principles to solve practical problems; coordinating activities with other trade crews and contractors and inspecting all work and keeping projects on schedule.
- E. Skill in communication to understand verbal and written information (including facts, descriptions and ideas) and to express such information verbally so that others will understand. Examples include reviewing work orders to determine appropriate color, type of coating, equipment, materials, and methods required to complete tasks.
- F. Interpersonal skills to interact effectively with business contacts in a businesslike, customer service-oriented manner; this includes skill in establishing and maintaining effective working relationships and working as a member of a team.

Minimum Qualifications (MQs):

1. High School diploma or Certificate of General Educational Development (GED)
2. Completion of an approved painting apprentice program or four (4) years of progressively responsible painting experience.
3. Four (4) years of experience at the journey level, including two (2) years of experience directing the activities of other skilled painters.
4. An equivalent combination of education and experience may be substituted, which together total eight (8) years.
5. Valid driver's license in accordance with both State and Commission rules and regulations. Driver's license must be unencumbered by restrictions, revocations, suspensions, or points that could limit the employee's ability to drive Commission vehicles or perform driving duties required by the position of assignment.
6. Depending on area of assignment, a valid Commercial Driver's License (CDL) with appropriate endorsements may be required.

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7. Pass Commission medical examination.

Working Conditions:

Occasionally performs indoors and outdoors work; exposure to varied weather conditions, confined spaces, heights, dirt, noise, dust, and fumes. Must be available to work during emergencies. Positions in this class occasionally remains in a stationary position, move about inside the office and outside, operate vehicles, tools and equipment, ascend and descend ladders and stairs, position self to complete manual work, pull and use fingers to perform paint work, be able to view directions and numbers on equipment, move equipment, tools and objects weighing up to 75 pounds.

Examples of Painter III Work:

- Applies putty to windows and caulking or spackling sheet rock including taping and finishing, plaster, and other wall surfaces before painting.
- Tapes dry wall and finishing prior to painting and rigs a variety of types of scaffolding interior surfaces to be painted.
- Tints, tones, matches, blends and mixes coating materials to match colors or blend additives.
- Determines appropriate colors and types of coating, equipment, materials and methods to plan and lay out work assignments.
- Leads, coordinates and monitors workers who perform skilled painting work.