

## The Maryland-National Capital Park and Planning Commission

TITLE: Painter I                      GRADE: T03                      DATE: 5/30/2019  
SERIES: Building Trades              CODE: 2443      EEO: Skilled Craft              FLSA: Non-Exempt

### Class Definition:

Under general supervision, performs skilled painting work involving moderate responsibility, complexity, and variety. Works on simple projects or assists on major projects to paint and maintain Commission buildings, structures, and property. May guide activities of Trades Apprentices and Park/General Maintenance Workers who support skilled trades workers. Work is checked by Inspectors, Trades Shop Supervisors and higher-level Painters. Applies knowledge of standard painting practices and methods and fire and building codes. Follows procedures and applies standard solutions to a range of common or recurring problems. Interacts with people inside and outside the work unit to exchange routine and non-routine information. Performs other duties, as assigned.

Work is assigned in terms of continuing responsibilities. Specific instructions are given for new assignments. The incumbent carries out regular, recurring work independently in conformance with established policies and procedures, resolves routine work problems by selecting and applying the appropriate guideline(s), keeps the supervisor informed, and brings procedural exceptions to the supervisor or a higher-grade employee for guidance or resolution. The work is subject to review, and upon completion for conformance with instructions and other guidelines, quality, quantity, timeliness, teamwork, customer service and other factors.

### Examples of Important Duties:

1. Receives work orders for painting projects; reads and interprets work orders to determine appropriate colors and coating to perform routine painting work.
2. Uses a variety of manual and power painting tools to perform simple projects or assist on major projects; prepares various surfaces for painting and wall covering. Patches and cleans surfaces; places tape and other covering to protect areas not to be painted. Performs glazing; measures, cuts and replaces glass; applies putty and caulking to seal cracks.
3. Completes required administrative paperwork and recordkeeping such as leave slips and material lists.
4. Drives motor vehicles to carry workers and haul tools, equipment, materials, and supplies to job sites; loads and unloads tools, equipment, supplies and materials. Sets up equipment and tools for safe operation at job sites; provides routine maintenance of vehicles and equipment. Takes assigned vehicles to garage for maintenance and repairs.
5. May guide and check work of Trades Apprentices and Park/General Maintenance Workers who support skilled trades workers; provide instruction on proper procedures and safety.

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### Important Worker Characteristics:

A. Knowledge of: (1) standard painting practices and methods; (2) Maryland Occupational Safety and Health (MOSH) and Occupational Safety and Health Administration (OSHA), fire, and building codes; (3) Commission policies and procedures\*; and (4) hazardous materials.

*\*Typically acquired or fully developed primarily after employment in this job class.*

B. Skill in operation of: (1) painting hand and power tools; (2) motor vehicles; and (3) light construction equipment (e.g., aerial lift, and scaffold).

C. Ability to: (1) calculate fractions, decimals, and percentages; (2) complete work orders and other work-related paperwork; and (3) obtain cardiopulmonary resuscitation (CPR) and first aid certifications.

D. Skill in problem solving to select, organize and logically process relevant information (verbal, numerical or abstract) to solve a problem. Examples include understanding and applying principles to solve practical problems.

E. Skill in communication to understand verbal and written information (including facts, descriptions and ideas) and to express such information so that others will understand. Examples include reading and understanding work orders to determine appropriate color and coating to perform routine painting work.

F. Interpersonal skills to interact effectively with business contacts in a businesslike, customer service-oriented manner; this includes skill in establishing and maintaining effective working relationships and working as a member of a team.

### Minimum Qualifications (MQs):

1. High School diploma or Certificate of General Educational Development (GED).
2. Completion of an approved painting apprentice program; or four (4) years of progressively responsible painting experience.
3. An equivalent combination of education and experience may be substituted, which together total four (4) years.
4. Valid driver's license in accordance with both State and Commission rules and regulations. Driver's license must be unencumbered by restrictions, revocations, suspensions, or points that could limit the employee's ability to drive Commission vehicles or perform driving duties required by the position of assignment.
5. Valid Commercial Driver's License (CDL) with appropriate endorsements may be required.

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6. Pass Commission medical examination.

### Working Conditions:

Occasionally performs work indoors and outdoors; exposure to varied weather conditions, confined spaces, heights, dirt, noise, dust, and fumes. Must be available to work during emergencies. Positions in this class occasionally remains in a stationary position, move about inside the office and outside, operate vehicles, tools and equipment, ascend and descend ladders and stairs, position self to complete manual work, pull and use fingers to perform paint work, be able to view directions and numbers on equipment, move equipment, tools and objects weighing up to 75 pounds.

### Examples of Painter I Work:

- Paints remodeled office space or exterior painting.
- Preps various surfaces for painting and wall covering.
- Cleans surfaces and covers areas to provide protection from paint or damages.