

The Maryland-National Capital Park and Planning Commission

TITLE: Lead Painter
SERIES: Building Trades

GRADE: G CODE: 5153
DATE: 3/28/02
FLSA: Non-Exempt

Class Definition

Under direction, leads, coordinates, and monitors the work of other Painters, Trades Trainees, and Park/General Maintenance Workers who support skilled trades workers to perform the full range of skilled painting work of the highest complexity and variety. Responsibilities involve leading work efforts to perform painting and maintenance of Commission buildings, structures, and property. Work is checked by Trades Shop Supervisors and Inspectors. Performs other related duties as assigned.

Examples of Important Duties:

1. Plans crew projects. Receives work orders for painting projects. Works with supervisors and project managers to determine appropriate color and type of coating, equipment, materials and methods to plan and lay out work assignments. Maintains safe and secure work sites. Identifies and corrects safety hazards.
2. Leads crew(s) on major projects. Plans, assigns and checks work of other Painters, Trades Trainees, and Park/General Maintenance Workers who support skilled trades workers. Coordinates activities with other trade crews and contractors. Inspects all work and keeps projects on schedule. Provides training and technical assistance on assignments.
3. Performs as primary evaluator and counselor for assigned personnel. Assists Trades Shop Supervisors with performance evaluations, personnel forms, and documents as prescribed by regulations and enforce Commission rules, regulations, and policies. Manages shop projects in the absence of Trades Shop Supervisor.
4. Prepares and reviews informal bid proposals. Prepares material requisitions and estimates of tools, equipment, supplies, and materials required to complete assignments. Maintains crew and project schedules, and records of expenditures, materials used, tasks completed, accidents and injuries.
5. Coordinates preventive maintenance and inspects Commission buildings, structures, and property for damages or necessary repairs. Evaluates options brought forward by other Painters to determine appropriate action and prepares estimates.
6. Assigns and maintains inventory of power equipment, tools, safety equipment, and vehicles assigned to crew.
7. Performs difficult painting and wall covering work. Uses a variety of manual and power painting tools to perform major painting projects. Prepares various surfaces prior to painting. Tints, tones, matches, blends, and mixes coating materials to match colors or blend additives. Ensures that coating finish meets match, texture, decorative, thickness, and level requirements.

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Examples of Important Duties: (Cont=d)

8. Performs glazing. Measures, cuts, and replaces glass. Applies putty and caulking to seal cracks.

Important Worker Characteristics:

Extensive knowledge of: (1) standard painting practices and methods; (2) OSHA, MOSH, fire, and building codes; (3) Commission policies and procedures;* (4) confined space procedures; and (5) hazardous materials.

Skill in operation of: (1) painting hand and power tools; (2) light construction equipment (e.g., forklift, man lift, skid loader, aerial lift, scaffold); (3) motor vehicles; and (4) office equipment, including personal computer and applicable software.

Ability to: (1) apply principles to solve practical and unusual problems; (2) calculate fractions, decimals, and percentages; (3) read and understand manuals, blueprints, sketches, and drawings; (4) complete work orders and other work related paperwork; (5) estimate time and materials; (6) distinguish different colors; (7) lift up to 100 pounds; (8) acquire CPR and first aid certification; (9) work at heights; and (10) lead skilled painting work with minimal supervision.

* Developed primarily after employment.

Minimum Qualifications:

1. H.S. Diploma or GED; and
2. Completion of an approved painting apprentice program or four years of progressively responsible painting experience; and
3. Four years of experience at the journey level, including two years directing the activities of other skilled painters; or
4. An equivalent combination of education and experience totaling eight years.
5. Valid driver=s license.
6. Valid Commercial Driver=s License (CDL) with appropriate endorsements may be required.
7. Pass Commission medical examination.

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Working Conditions

Indoor/outdoor, exposure to varied weather conditions, confined spaces, heights, dirt, noise, toxic chemicals, and fumes. Must be available to work during emergencies.