

The Maryland-National Capital Park and Planning Commission

TITLE: Mason
SERIES: Building Trades

GRADE: TO3 CODE: 5140
DATE: 3/28/02
FLSA: Non-Exempt

Class Definition

Under general supervision, performs skilled masonry work involving moderate responsibility, complexity, and variety. Performs simple projects or assists on major projects to construct, repair, and maintain a variety of structures and surfaces in Commission buildings, structures, and property. May guide activities of Trades Trainees and Park/General Maintenance Workers who support skilled trades workers. Work is checked by Inspectors, Trade Shop Supervisors, Lead, and Senior Masons. Performs other related duties as assigned.

Examples of Important Duties:

1. Receives work orders for masonry projects. Reads and interprets blueprints, schematic drawings and sketches to perform routine masonry work.
2. Uses a variety of manual and power masonry tools to perform simple projects or assist on major projects. Builds and installs forms. Mixes, pours, levels, smooths, and brushes cement and concrete footings, foundations, floors, steps, posts, and guard rails. Measures, cuts, installs, and lays bricks, cement blocks, tile, and flagstone to build walls, partitions, manholes, sidewalks, patios, and other structures. Removes damaged walls, partitions, and other similar structures for repair or installation. Installs doors, windows, and associated hardware in masonry structures.
3. Completes required administrative paperwork and recordkeeping.
4. Drives motor vehicles to carry workers and haul tools, equipment, materials, and supplies to job site. Loads and unloads tools, equipment, supplies, and materials. Sets up equipment and tools for safe operation at job site. Provides routine maintenance of vehicles and equipment. Takes assigned vehicles to garage for maintenance and repairs.
5. May guide and check work of Trades Trainees and Park/General Maintenance Workers who support skilled trades workers. Provides instruction on proper procedures and safety.

Important Worker Characteristics:

Knowledge of: (1) standard masonry practices and methods; (2) OSHA, MOSH, fire, and building codes; (3) Commission policies and procedures;* and (4) hazardous materials.

Skill in operation of: (1) masonry hand and power tools; (2) light construction equipment (e.g. skid loader, forklift, etc.); and (3) motor vehicles.

Ability to: (1) understand and apply principles to solve practical problems; (2) calculate fractions, decimals, and percentages; (3) read and understand manuals, blueprints, sketches and drawings; (4) complete work orders and other work related paperwork;

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Important Worker Characteristics: (Cont'd):

(5) distinguish different colors; (6) lift up to 100 pounds; (7) acquire CPR and first aid certification;* and (8) work at heights.

* Developed primarily after employment.

Minimum Qualifications:

1. H.S. Diploma or GED; and
2. Completion of an approved masonry apprentice program or four years of progressively responsible masonry experience; or
3. An equivalent combination of education and experience.
4. Valid driver=s license.
5. Valid Commercial Driver=s License (CDL) with appropriate endorsements may be required.
6. Pass Commission medical examination.

Working Conditions

Indoor/outdoor, exposure to varied weather conditions, confined spaces, heights, dirt, noise, dust and fumes. Must be available to work during emergencies.